



**Hanover Township Board of Trustees
June 14, 2023 Meeting Minutes**

2024 Tax Budget Hearing: Board of Trustee President Jeff Buddo opened the hearing at 5:45PM to review the 2024 Tax Budget as prepared by the Fiscal Officer. Mr. Sullivan and Mr. Henry provided background comments. Resolution No. 29-23 will be presented during the regular Board Meeting. The total of the 2024 Tax Budget is \$6,042,367.62. This is not the final budget. There were no questions from the audience. Appropriations will be set forth the first quarter of 2024. Mr. Johnson made a motion which was seconded by Mr. Buddo to close the hearing. Trustees Buddo and Johnson voted yes.

Call to Order: Board President Jeff Buddo called the meeting to order at 6:00 PM. Mr. Buddo led the opening ceremonies and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Johnson, Miller and Buddo present. Other officials present: Bruce E. Henry, Township Administrator; Fire Chief Phil Clark, Road Superintendent Scot Gardner and BCSO Deputy Mayer.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Miller, to approve the May 10th regular meeting minutes and approve special meeting minutes of My 9th, May 11th, May19th and approve warrants for release/distribution as well as approval of reports. Upon roll call, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes to approve all.

Guest Presentation: Nancy Nix, Butler County Auditor: Auditor Nix presented an overview of the office operations and handed out a brochure covering the same. In addition, she went into great detail answer concerns and questions about County Appraisals. Auditor Nix answered questions from the Board and audience as well as explaining efforts underway to reduce the suggested 42% property valuation increase set forth by the state.

Kathie Brinkman, Communications Director League of Women Voters: Mrs. Brinkman reviewed changes in state law regarding voter identification and difficulties associated therewith for the elderly as well as older veterans. She also discussed the special election in August regarding amending the state constitution which may make it very difficult to not only get constitutional issues on the ballot but also for approving them by vote. She urged all to examine the proposed language very carefully.

Citizen Participation: No one wished to address the Board.

Administration Reports

Law Enforcement: Deputy Mayer gave the following report for the month of May 2023:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for May 2023

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls:151		737
• Felony Reports: 03		19
• Misdemeanor Reports: 04		18
• Non-Injury Crash: 03		13
• Injury Crash: 01		17
Total Reports: 11.....		55
• Assists/Back Up: 22		122
• Felony Arrests: 01		05
• Misdemeanor Arrests: 01		05
• OMVI Arrests: 00		00
Total Arrests: 02		09
• Traffic Stops: 12		51
• Moving Citations: 04		28
• Warning Citations: 07		26
• Civil Papers Served: 0		02
• Business Alarms: 1		04
• Residential Alarms:10		24
• Special Details: 15		48
• COPS Times: 5,200 (<i>Min.</i>)		18,400 Min.
• Vacation Checks: 01		57

Reporting for Deputy Tanner and Deputy Mayer.
 Prepared by BEH.

Fire/EMS: Chief Clark presented the following written report for the month of May 2023:

Hanover Township Fire Department
Monthly Report for May 2023- Phil Clark Fire Chief
(Presented in June 2023)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	60	261
• Motor Vehicle Accidents:	13	37
• Fire Runs:	14	71
• Fire Inspections:	00	04
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	87 Runs/Operations (Fire/EMS Runs)	

Total Year 2023: 372 Runs/Operations

(May 2022: 87 Runs/Operations)

Total for 2022	1010	
Total for 2021	1075	
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	<i>5 year average (2017-2021): 858</i>
Total for 2013	750	<i>Run Increase Since 2007: 358</i>
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007	717	



SUPERINTENDENT'S REPORTS
(June 14, 2023)

Millville Cemetery Operations Report May 1 through May 31, 2023

15 Graves sold to Township residents (@ \$900)	-----13,500.00
3 Graves sold to nonresidents (@ \$1200)	-----3,600.00
0 Old resident graves	----- 0.00
7 Full Interments	----- 9,000.00
0 Baby interments	----- 0.00
4 Cremations	----- 2,900.00
Foundation and Marker installation fees	----- 4,840.00
Grave Transfer	----- 0.00
Donations	----- 0.00
Total:	-----\$33,840.00

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones
4. cut grass four times
5. built, set, and poured 17 foundations
6. set three ground markers
7. trimmed bushes out front
8. mulched the scatter garden
9. set flags out for Memorial Day

Road, Streets and Park
(Scot Gardner)

1. Made repairs on the train in the Playground.
2. Picked up four tires on Cochran Road.
3. Repaired potholes.
4. Put up two "Children Playing" signs on San Angelo Drive.
5. Picked up and hauled to the dump a motor home roof dumped on Woodbine Road.
6. Pressure washed mold off the fence behind the Community Center.
7. Started and completed the first round of roadside mowing.
8. Trimmed the bushes and planted flowers at the Veterans Memorial.
9. Cut grass and trimmed four times on all Township properties.
10. Picked up litter around the recycling dumpsters.

11. Cut and trimmed and picked up sticks, and put up flags at Millville Reily Cemetery.
12. Performed monthly truck, park, and stormwater inspections.

Administrator's Report (Financials and Personnel Issues)

Administrator **May** Summary Report (June 14, 2023)

- **Community Center Parking Lot:** As of the end of May, no final plan has been submitted yet; conversations have been ongoing with design personnel from BCEO. The Township has a Community Development Block Grant of \$124,000.00 to offset the final construction costs. No bid date announced. Awaiting final design and cost estimate.
- **American Relief Fund Act: ARPA) Ongoing:** Reaffirmed the Township's interest to Judi Boyko in having projects funded according to the list submitted to the Board of Commissioners. Emphasized the park restroom project as an ongoing priority.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for possible implementation.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports.
- **Township Project Engineer and/or Architect: Ongoing-** During the month of May 2023, two architectural firms whose representatives had visited the Township, expressing an interest in assisting with various Township projects made presentation to the Board on May 11th. McGill, Smith & Punshon and Luminaut Companies submitted proposals and were interviewed. The Township Administrator followed up with the companies asking additional questions and clarifications for consideration by the Board of Trustees. Final selection was made during a special meeting on May 19, 2023.
- **Building and Zoning:** Contacted the Chief Building Official and Zoning Officer regarding a number of properties on Boyle Road, Stillwell Beckett and Morman Road. Awaiting final disposition and clarification for the Township. Examining camper complaints in the front yard to be forwarded to the Zoning Officer in early June.
- **Open Burning:** Ongoing- Despite the change in weather, open burning continues to be a problem in some areas. The Administration fielded a number of phone calls related to complaints and questions regarding the law. An article outlining the regulations has been prepared for the next newsletter.
- **Park Committee: Ongoing-** Meetings and follow up mailings with the Park Committee as planning for Kids Fest and other township events is underway.

- **Electric Aggregation:** Continued follow up with residents explaining how the program works and actions that the Township took. Provided information flyers to the public. Confusion still exists among some residents.
- **Newsletter:** Prepared articles for the newsletter to be sent to all township addresses by the end of May or no later than June 19th. Set up coordination with Quality Publishing.
- **Healthy Communities Coalition Event:** The Coalition held events on May 20, 2023 and June 5th. They plan on participating in Kids Fest.

- **Catch Basin Repairs: No Progress.** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs. Scheduling a partial list for the 2022-2023 construction season. ARF Act funding pending for some of these catch basins.
- **Wencella Drive Drainage Issues: Ongoing/No change-** The problem exists outside the right of way. (Still trying to figure out how to deal with the private property and R/W issues and financing- **still pending- no change.**

Personnel Actions and Other Items of Note

Personnel actions and appointment of new personnel underway for May/June:

Fire Department/ Hire Subject to Conditions

Resignation: Mason Newton. EMT effective May 22, 2023.

There are a few others in the hiring process but not far enough along to list here.

Cemetery

No updates/ Seeking Seasonal Help.

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35
 Feb- Cash Balance: \$1,672,757.34
 Mar- Cash Balance: \$2,308,393.51
 Apr- Cash Balance: \$2,230,590.13
 May- Cash Balance: \$2,192,706.20
 June- Cash Balance: \$2,2906,35.31
 July- Cash Balance: \$2, 185,119.72
 Aug- Cash Balance: \$2,281,130.53
 Sept- Cash Balance: \$2,578,948.20
 Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
 Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
 Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
Feb- Cash Balance: \$2,555,744.03
Mar- Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May- Cash Balance: \$2,865,179.70
June- Cash Balance: \$2,814,391.86
July- Cash Balance: \$3,162,801.28
Aug- Cash Balance: \$3,018,684.99
Sept- Cash Balance: \$3,529,740.57
Oct- Cash Balance: \$3,487,179.01
Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45
Feb- Cash Balance: \$3,061,133.65
Mar- Cash Balance: \$3,780,417.05
Apr- Cash Balance: \$3,703,934.16
May- Cash Balance: \$3,643,272.43
June- Cash Balance: \$3,498,499.98
July- Cash Balance: \$3,866,009.07
Aug- Cash Balance: \$3,903,052.77
Sept- Cash Balance: \$4,264,684.95
Oct- Cash Balance: \$4,201,970.71
Nov- Cash Balance: \$4,092,018.29
Dec- Cash Balance: \$4,039,299.87

Fiscal Year 2023

January Cash Balance: \$3,559,160.92
February Cash Balance: \$3,475,575.97
March Cash Balance: \$3,496,580.72
April Cash Balance: \$4,121,487.83
May Cash Balance: \$3,861,490.93

Of Note- Budget Information

Cash Balance as of May 31, 2023: \$3,861,490.93 (Includes ARP funds)

- 1) Total Expenditures all funds for May: \$223,437.44 / Revenue: \$205,059.79
- 2) Total General Fund cash on hand May 31: \$1,326,163.02 (34.34%) of Total funds
- 3) Total Fire/EMS Fund cash on hand May 31 : \$828,577.74 (21.46%) of Total funds
- 4) *Monthly Revenue and Expenditure Reports by fund for this month of 2023 are attached to this report. See charts of expenditures and revenues.*

General Notes and Observations

June 2019: The General Fund and Fire/EMS funds are holding consistent and moderately strong. Payments for equipment will hit these funds later in the year. General Obligation Bonds/Requirements being reviewed for possible changes more favorable to the Township. Goals for major purchases approved by the Board are being completed.

August 2019: The Fire Department Fund has been impacted by equipment purchases and station repairs. With the increased cost of personnel, fund revenues and expenditures must be continuously evaluated to insure that revenues levels are sufficient to maintain at a high level the primary functions of the department. For the Road Department two major pieces of equipment will come on line for scheduled payments impacting the overall available funds.

November 2019: Looking ahead with the Fiscal Officer regarding operational budgets and future levy requirements to insure that Hanover Township remains on a sound financial basis especially in light of capital requests that will be facing the Township.

December 2019: Examining switch over requirements for lowering Fire Dept. BWC premiums. Seeking reclassification to a better premium code.

February 2020: Received preliminary approval for reclassification of premium rating code for the Fire Department to lower payments. Awaiting final letter of approval to result in lower payments. Monitoring Fire Department staffing costs and increased payroll as the department seeks to improve response and coverage.

March/April: Due to COVID-19 circumstance several Community Center rentals were cancelled and refunds made. Revenue for facility rentals in the General Fund will take a hit in revenue generation. Gas Tax and Local Government revenues have experienced decreases due to COVID-19 issues/economics.

July/August/September: Will be evaluating revenue situation when tax settlements are received to determine what projects can be addressed in consultation with the Board of Trustees. Gas Tax and Local Government fund experienced decreases earlier but appear to be on the rebound. Cemetery revenue is increasing as well.

November 2020: Finishing up CARES Act purchases and payroll expenses to be completed or encumbered by November 20, 2020. Evaluating project list for 2021 to present to the Board.

December 2020: Evaluating final year expenditures and will be examining balances and outstanding issues as the Township moves into 2021. A number of projects are on hold due to the COVID-19 impact on revenues. In January 2021, fund balances and carry over as well as property valuation numbers will be analyzed. The Township must operate on carry over balances until tax settlements are received in April 2021.

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

June to September 2022: Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

October to November 2022: Need to finalize 2023 Road Program and use of county and local ARPA funds.

December 2022/April 2023: Once received from various sources, a review of projects and how they will be financed should be prioritized

May/June 2023: Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

Old Business

Hanover Township Newsletter

- 1) Successfully prepared and sent to Quality Publishing Newsletter Volume 15, Issue 1, Spring 2023
- 2) Mailings to addressed in the Township occurred between May 26th and June 10th
- 3) There will be a fall/winter newsletter. Date no set yet.

Nuisance Update

- 1) County Zoning Office was sent 7 properties for review, 6 of which involved campers in the front yard. The final one was for junk vehicles. Streets involved included Old Oxford, Boyle, Millville Oxford and Isabella.
- 2) 3999 Stillwell Beckett: Received request from the attorney for the estate for more time. Email attached. The matter is being discussed with the Land Bank for site demolition.
- 3) 1052 Boyle has been cleaned sufficiently to comply with the Township's letter. Property is cooperative.
- 3) Other nuisances being worked on include Woodbine (Dumping), Lanes Mill (debris and trash), Old Oxford (Junk Vehicles and weeds).
- 4) Zoning Official Meeting: I have requested that the Zoning Officer and I meet to review possible other zoning violations. I also asked about meeting the Board of Trustees. Nothing definite yet.

Other Old Business

Mr. Johnson brought up the lack of work/repair of the burned out structure located at 337 Sir Edward Drive. The neighborhood residents are upset and believe this property is a blighting influence. Mr. Johnson stated he met with Mr. Brown at the Auditor's Office, identifying the property as being owned by an LLC with an address in Moraine, Ohio. This matter was being handled as a building/zoning code violation by Butler County but no word has been received. Mr. Johnson asked the other Trustees if the Township Administrator could send a letter to the LLC to see if a response would occur. Being no objection, the Township Administrator will prepare a letter to the LLC.

New Business:

Following up on the Tax Budget hearing , Resolution No. 29-23 was presented for approval. Mr. Sullivan and Mr. Henry made brief comments. The total of the Tax Budget for 2024 is \$6,042,367.62. Mr. Miller made a motion to adopt Resolution 29-23 and attachment which was seconded by Mr. Buddo. After a brief discussion, Mr. Sullivan called the roll with all three trustees voting yes.

Resolution No. 29-23

Approving the Tax Budget for Hanover Township for Fiscal Year 2024 and Authorizing the Submission of the Budget to the County Auditor and Budget Commission

Whereas, the Fiscal Officer prepared the Fiscal Year 2024 Tax Budget, the main components of which were summarily reviewed during public meetings held on June 14, 2023 and Public Hearing held June 14, 2023 at 5:45PM as published; and

Whereas, revenue and expenditure projections were based upon analysis of the last few years and adjusted for special circumstances identified in the current fiscal year (such as economic factors, grants, debt retirement, property valuations and other reimbursements); and

Whereas, the actual 2024 budget and appropriations will not be adopted until the first quarter of 2024; and

Whereas, Ohio Revised Code requirements mandate the submission of the 2024 Tax Budget to the County Auditor by July 15, 2023,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the 2024 Tax Budget totaling \$6,042,367.62 including Debt Service of \$121,494.00 as attached and presented by the Fiscal Officer, is hereby adopted and authorized for submission to the Butler County Auditor in accordance with requirements of the Ohio Revised Code. The Fiscal Officer is hereby requested to deliver said Tax Budget to the County Auditor as soon as practicable but no later than July 15, 2023.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14th day of June 2023.

Board of Trustees

Vote

Attest:

Jeff Buddo
Douglas L. Johnson
Larry Miller

Gregory L. Sullivan
Fiscal Officer/ Clerk

Preliminary Recommendations 2024 Road Program Submitted Through BCEO

- **Due Date: August 1, 2023**
- **Amount Suggested: Unknown- BCEO has to provide estimates.**
- **Final Resolutions are due by December 1, 2023.**

From BCEO:

Please submit your list of roads by **August 1, 2023** in order to have estimates completed for the following items of work:

1. Asphalt Paving
2. Chip Seal or Double Chip Seal
3. Black Mat
4. Retrace

Specify if you want base repair included in your estimate. Do not include roads that are to be paved in the retrace list. Roads that will be paved are retraced in the paving contract.

Estimates will be completed and sent to you by October 1, 2023. Once estimates are reviewed changes should be sent to our office as soon as possible.

Curb repair, culvert replacement and pavement repair that will be performed by your agency should be done well in advance of the start of any contract work.

Final Resolutions will be due December 1, 2023.

Resolutions received after will not be included in the 2024 Paving & Retrace Contracts.

MILL AND PAVE

1. MORMAN ROAD

FROM OLD OXFORD 9/10 OF A MILE TOWARDS STILLWELL BECKETT BASE

REPAIR (YES)

2. ISABELLA LANE

FROM COLUMBUS DRIVE TO REGINA PLACE BASE

REPAIR (YES)

BLACK MAT

1. DEAD END DARRTOWN ROAD
FROM RR TRACKS ~~TO OLD OXFORD ROAD~~ BASE REPAIR (NO)

2. NICHOLS ROAD
FROM LANES MILL ROAD TO TOWNSHIP LINE BASE REPAIR (YES)

RE-BASE ONLY

1. CLAUDE COURT 11X11 / 4X34 / 7X13 / 7X24 / 23X10

2. WARD WAY 7X18 / 6X15

3. DECAMP ROAD 4X50 / 4X50

4. STAHLHEBER ROAD 5X42

RETRACE

1. DARRTOWN ROAD
FROM NICHOLS ROAD TO TOWNSHIP LINE EDGELINE (YES) CENTER LINE
(YES)

Community Center Parking Lot Project

Final plans were submitted and reviewed last week. There were two plans costing approximately \$195,000.00 and \$199,000.00. A meeting was held with one of the chief engineers from BCEO. One plan was unacceptable and the other plan needed some modifications that are being worked on and hopefully ready by the Township Meeting. As part of the process BCEO has to have an ODOT review and permit since we have frontage on State Route 130. Preliminarily it appears that ODOT will limit the access point off SR 130 and require a grassy area for the rest.

Proposed bid date will be in July/August with work to start in September. It is estimated to take 3 weeks to complete. The Township Administrator has taken steps to keep the Community open- no reservations during this period as the parking lot will not be available. There is a Township Meeting scheduled for September 13th. Questions posed are: can the meeting still be held and have participating parties park at the park, walk across the street and have some access to the building? Should the meeting be held elsewhere? Should the meeting be cancelled?

The Administrator has requested access to the back door in order to keep the office going.

Actual costs will not be known until bids are received. Current estimates indicate the Township may have to add up to \$75,000.00 to the grant or a total of \$199,000.00.

Info Further Discussion: The Community Center will be shut down in September with limited access by the Administration and Deputies. Options were discussed with the Board regarding the September 13th Board Meeting. After much discussion including possible safety issues with the Parking Lot being under construction, the Board decided to convene the September 13th meeting at the Gazebo in the park. Mr. Buddo made a motion which was seconded by Mr. Johnson to use the Gazebo in the park for the September 13th meeting.

Reminder Kids Fest June 24, 2023: The Hanover Township Board of Trustees, working in cooperation with the Hanover Township Park Committee, is hosting the 16th annual Kids Fest Day on Saturday, June 24, 2023 at the Hanover Township Memorial Park. The event will open at 1:00 p.m. Township Officials will be launching a Treasure Hunt at 1:15PM for children ages 2 through 12. Special treasure hunt prizes will be awarded for various age groups. At approximately 2:15PM there will be pie eating contest contests held for all ages including adults. At approximately 3:15 PM, a fitness-for-fun activity is scheduled as kids from ages 4 through 12 and adults too will compete in races held on the .55 mile walking path near the Gazebo. Race prizes will be awarded by categories. From 1:00PM to 4:30PM there will be children's clown balloon artist, costume characters, fishing pond, an animal petting area and other children's games. Throughout the afternoon, equipment displays by the Butler County Sheriff's Office, Hanover Township Fire/EMS, Public Works Operations and special interest will be on site. Also hay wagon rides will be available for kids from 1:00 PM to 4:30 PM. Food and drinks will be available throughout the afternoon. Major Sponsors include Stony Run Enterprises and Butler Rural Electric Cooperative.

Other: Mr. Henry reviewed a late communication from the attorney representing the estate of Mr. Riddle for the burned out structure located at 3999 Stillwell Road:

The Probate Court has not approved the Estate Inventory yet, so the Administrator cannot proceed with any plan to abate the nuisance

I am going to contact the magistrate and find out what is causing the delay

I will update you. If you have any questions, please contact me / Harry Zornow, Attorney

Mr. Henry will be following up on this matter.

Mr. Henry briefly reviewed items under **Miscellaneous Correspondence** which was included in the Board packets.

1. **Butler County Building Permit Report for May 2023**
2. **OTA Legislative Update**
3. **Medicount Management Report for April 2023**
4. **Electric Aggregation Report Summary**
5. **Telephone List Hanover Township (Updated)**
6. **ODOT Bridge Work Notice: US 27 in Millville**
7. **Other**

Mr. Henry explained that there was no other public business to come before the Board.

There being no further business to be considered by the Board, Mr. Johnson moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, Mr. Miller, Mr. Johnson and Mr. Buddo voted yes.

May 10, 2023 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Jeff Buddo, President: _____

Douglas L. Johnson, Vice President _____

Larry Miller, Trustee: _____

Date: _____

7-13-2023

Verified by: Greg Sullivan, Fiscal Officer: _____

Greg Sullivan